



**Arizona Minority Education Policy Analysis Center**  
**Nominating/Membership Sub-Committee**  
**A Policy Center of the Arizona Commission for Postsecondary Education**

**Public Meeting Record Index**

A.R.S. section 38-431.01(B) says that public bodies shall provide for the taking of written minutes or a recording of all of all their meetings including executive sessions. A.R.S. section 431.01(D) requires that the minutes or recording of a meeting be made available for public inspection three working days after the meeting.

Wednesday October 2, 2019  
2:30 PM – 3:30 PM  
Arizona Commission for Postsecondary Education  
2020 N. Central Ave., Ste. 650  
Phoenix, AZ 85004

**Members Present**

Panfilo Contreras  
Susan Carlson  
Dr. Alfredo de los Santos

**Members Absent**

**Staff and Guests Participating**

Dr. April Osborn, Executive Director  
Amanda Schabacker, Program and Agency Operations Director

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**AGENDA**

(00:00) **Welcome and Introductions of Members, Staff and Guests**

INFORMATION ITEM ONLY

**I. (00:26) Review of Arizona Commission for Postsecondary Education (ACPE) Policy for Records of Public Meetings**

INFORMATION ITEM ONLY

**II. (01:43) Review AMEPAC Bylaws for Membership Requirements**

**A MOTION WAS MOVED** by Dr. Alfredo de los Santos and seconded by Susan Carlson to forward the following two recommendation to AMEPAC: 1) move Panfilo to the Community Minority Organization representative and 2) add an At Large representative to the bylaws.  
**MOTION PASSED – 3 Ayes, 0 Nays, 0 Not Voting**

**III. (17:20) Update on AMEPAC Membership**

INFORMATION ITEM ONLY

**IV. (39:54) Discussion of Next Steps**

**A MOTION WAS MOVED** by Susan Carlson and seconded by Dr. Alfredo de los Santos to schedule the next Nominating/Membership Subcommittee for Tuesday, November 12, 2019 at 2:00 PM.  
**MOTIONED PASSED – 3 Ayes, 0 Nays, 0 Not Voting**

**V. (46:11) Adjournment**

**A MOTION WAS MOVED** by Susan Carlson and seconded by Dr. Alfredo de los Santos to adjourn the meeting.  
**MOTION PASSED.**